**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**

**Minuets**

**APRIL 24. 2019**

Notice is hereby given that a meeting of the Board of Commissioners of Travis County Emergency Services District No. 8 will be held on Wednesday, April 24, 2019 at 6:30 p.m., at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order;

The meeting was called to order at 6:31 pm

Board Members Present:

Jeff Hunt - Vice President, Kristy Quigley- Secretary, Rusty Jedlicka – Treasurer, Dr. Charles Valadez - commissioner.

Absent at this meeting:

Debra Opdahl – President

Also Present:

Chief Wenzel, Sheila Prince, David Lackey, Ryan Smith, Matt Montgomery, Brian Dutcher, Caleb Gay, C.M. Barker, Wade Schmidtzinsky.

1. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

None-

**Discussion/Action Items**

1. Approval of Minutes from March 18, 2019 Board Meeting;

Jeff Hunt requested minutes from March 18, 2019 be approved: Motion made by Charles Valadez and seconded by Kristy Quigley. Motion passed unanimously.

1. Receive report from treasurer and consider taking related action, including:
	1. Approval of monthly bills and invoices, including processing of payroll; approval on checks, including:

Chief Wenzel gave report concerning the purpose of charges for listed check on Transaction List by Vendor included in financial report as listed below:

* Austin Fire Dept. Dispatch $8,316.00

Motion to approve check on Transaction List by Vendor made by Kristy Quigley and seconded by Charles Valadez. Motion passed unanimously.

* 1. Approval of financial report;

Rusty Jedlicka reviewed the monthly financial report.

Motion to approve financial report made by Kristy Quigley and seconded by Charles Valadez. Motion passed unanimously.

* 1. Review of district investments and investment report;
* Tabled-
	1. Review and approve quarterly investment reports;
* Tabled-
	+ 1. Discuss and consider date for annual budget meeting;
* Tentative date June 15, 2019 at 9 am.

Jeff Hunt opened discussion on date for annual budget meeting, a tentative date was set pending Debra Opdahl’s availability.

* New Tentative date June 6, 2019 at 9 am
	+ 1. Receive Presentation from Medack & Oltmann, LLP concerning 2018 Audit.
* Tabled-
	+ 1. Review investment policy and investment strategies and adopt resolution;
* Tabled pending Rusty Jedlicka’s discussion with Carlton’s Office.
	+ 1. Receive report concerning Texas Comptroller Annual Debt and Financial Information.

Rusty Jedlicka gave report concerning SPD Public Information Database Report confirming Travis County ESD #8 is in compliance.

* + 1. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking related action.

Chief Wenzel reported on emergency operations, response times, call volume, training, management activities and personnel.

* Calls have increased 25% from 9 pm to 9 am indicating a need for station 803 to be manned 24 hours as an alternative to the current coverage of 12 hours.
* Chief Wenzel is researching availability of advanced EMT classes to be held at Travis County ESD #8 in mid-October pending Overlay elections.
* Chief Wenzel reviewed conducting Flash-Over Training at Oak Hill Fire Department and the availability of Travis County ESD #8 firefighter’s use of Oak Hill Fire Departments facilities in the future.
* TCESD8 had two resignations in the last 30 days. One slot has been filled by a rehire. Rehire was in accordance to employee handbook.
	+ One slot remaining, pending Overlay election a hiring campaign is being considered for other possible openings.
* Chief Wenzel gave report on fleet accident on 4/17/19 in which both engine 802 and station 802 were damaged.
	+ Station 802 has been repaired and invoice for repair is pending.
	+ Engine 802 is in the process of getting estimate for repair.
		1. Receive monthly report from the District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;
* Tabled-
	+ 1. Receive report from Pedernales Association of Firefighters regarding fundraising efforts, social and membership events, update on status of Travis County ESD16 overlay community outreach efforts, and unresolved issues discussed at the Chief/Association/Board (aka "CAB") Committee meeting;

Mr. Hunt asked the PAF Representative if he had any issues/items regarding fundraising efforts, social and membership events to discuss.

PAF representative discussed the upcoming Pedernales Fire Department Auxiliary crawfish/shrimp boil on 4/27/19.

* + 1. Discuss and consider action regarding Station 802 property and station construction;
* Mr. Jedlicka reported construction is set to begin within the next 3 weeks.
* No action taken
	+ 1. Discuss agenda, time and date for next meeting; and

Next Board meeting was scheduled for Tuesday May 28th 2019 at 6:30pm.

* + 1. Adjourn. Meeting adjourned at 7:28 pm

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A packet containing all supportive documentation for this agenda is available for inspection at 801 Bee Creek Road, Spicewood, Texas 78669, between the hours of 8:00 a.m. and 5:00 p.m.

 Kristy Quigley

Kristy Quigley, Secretary

Travis County Emergency Services District No. 8

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551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.

Travis County Emergency Services District No. 8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Kristy Quigley, Secretary for Travis County Emergency Services District No. 8 at (512) 264-1476 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.