

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Minutes

January 21, 2020

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 was held on Tuesday, January 21, 2020 at 6:00 p.m., at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order;

Meeting called to order at 6:00 p.m.

Board Members Present:

Charles Valadez – President, Becky Wynn – Vice President, Kristy Quigley – Secretary, Rusty Jedlicka – Treasurer, Debra Opdahl – Assistant Treasurer/Secretary.

Also Present:

Troy Wenzel, Jeff Hunt, Sheila Prince, Brian Dutcher, Jude Henry, Matthew Montgomery, Michael Barker, Ryan Smith

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

None Present

No Registered Speakers for Non-Agenda items

No Registered Speakers for Agenda items

Administrative

3. Approve and accept statements and oaths of office for appointed / reappointed Commissioners;

Becky Wynn and Debra Opdahl each signed their Statements of office for appointment as commissioners on ESD16 Board. The statements were signed and notarized.

Becky Wynn and Debra Opdahl each took their oath of office for appointment as commissioners on ESD16 Board. The oaths were signed and notarized.

4. Action regarding election of officers for Board of Commissioners

Charles Valadez moved to elect each commissioner to their previously elected position, Rusty Jedlicka seconded, motion passed unanimously.

Discussion/Action Items

5. Approval of Minutes from December 16, 2019, Board Meeting;

Charles Valadez asked for any changes to the minutes for December 16, 2019 if none then a motion to approve was needed.

Becky Wynn made motion to approve minutes for December 16, 2019, seconded by Rusty Jedlicka. Motion passed unanimously.

6. Review and approve quarterly investment report;

Tabled

7. Discuss and consider taking action on the investment policy for ESD16;

Charles Valadez opened discussion for the ESD 16 Investment Policy:

Jeff Hunt and Rusty Jedlicka reviewed policy including:

- Government Compliance
- Yield
- Timeline to transfer funds of accounts
- FDIC Rules

Charles Valadez asked for a motion to approve the Investment Policy for ESD 16, motion made by Rusty Jedlicka and seconded by Kristy Quigley. An Individual vote was then taken:

Charles Valadez - Yes	Debra Opdahl – Yes	Kristy Quigley - Yes
Becky Wynn – Yes	Rusty Jedlicka – Yes	

Motion passed unanimously.

Jeff Hunt reviewed quarterly payment schedule to ESD8 noting that payments will begin once ESD 16 Texpool and Bank accounts are established.

8. Consider publication of the annual notice of the address of the District's administrative office;

Charles Valadez read annual notice of the address of the District's administrative office. Board agreed information was correct.

9. Update on website for compliance with recent legislation, including SB2;

Troy Wenzel reviewed the ongoing progress of:

- Updating Travis County ESD 8 and ESD 16 website
- Both ESD's will share one website
- Working with Bestline to change format
- Information to be accessed on website

10. Contract Provider Update;

Troy Wenzel reviewed:

- 33 Medical Calls Made
- Response time, averaging 7 minutes 38 seconds
- All calls made within Overlay District
- Station 803 is now operating 24/7

11. Update of required annual report to the Division of Emergency Management;

Troy Wenzel reported he made contact with TDEM and since ESD 16 is a new district, no annual report was required until next submission date.

Troy Wenzel to obtain email verification to keep on file.

12. Discuss agenda, time and date for next meeting;

The next meeting will be held Tuesday February 18, 2020 at 6 pm; 801 Bee Creek Rd Briarcliff, Texas

13. Adjourn. Meeting adjourned at 6:24 pm



Kristy Quigley, Secretary
Travis County Emergency Services District No. 16