

TRAVIS COUNTY EMERGENCY SERVICE DISTRICT 16

Minutes

FEBRUARY 18, 2020

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 was held on **Tuesday, February 18, 2020 at 6:00 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order;

Meeting called to order at 6:00 p.m.

Board Members Present:

Charles Valadez – President, Becky Wynn – Vice President, Kristy Quigley – Secretary, Debra Opdahl – Assistant Treasurer/Secretary.

Board Members Absent

Rusty Jedlicka – Treasurer

Also Present:

Troy Wenzel, Jeff Hunt, Sheila Prince, David Lackey, Neil Loth, Mike Barker, Matthew Montgomery, Caleb Gay, Clayton Blount, Miguel Campuzano, Wade Schmitzinsky, and Justin O’Baugh.

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

No Registered Speakers for Non-Agenda items

No Registered Speakers for Agenda items

Discussion/Action Items

3. Approval of Minutes from January 21, 2020 Board Meeting;

Charles Valadez asked for any changes to the minutes for January 21, 2020 if none then a motion to approve was needed.

Debra Opdahl moved to approve minutes for January 21, 2020, seconded by Kristy Quigley. Motion passed unanimously.

4. Review and approve quarterly investment report;

Jeff Hunt reviewed the process of obtaining Texpool account and transfer of funds into account.

5. Discuss and take action on Texas Comptroller special Purpose District Financial and Tax Reporting Requirement; (due April 1st)

Jeff Hunt reviewed information he would be obtaining for the required report.

Becky Wynn moved to assign Jeff Hunt to collect needed information and submit Texas Comptroller special Purpose District Financial and Tax Report. Motion seconded by Kristy Quigley, motion passed unanimously.

6. Contract Provider Update;

Troy Wenzel reviewed:

- Types of Calls
 - 34 Medical calls
- Responding Apparatus
- AEMT Class in progress with 9 of ESD8 employees attending
- Chief Wenzel answered board questions concerning
 - Advanced EMT Classes as it pertains to educational needs to become a paramedic.
 - Number of staff that can attend classes during one certification
 - Strategic Planning to obtain Paramedics on Engines
 - Number of current openings

7. Discuss agenda, time and date for next meeting;

The next meeting will be held Monday March 16, 2020 at 6 pm; 801 Bee Creek Rd Briarcliff, Texas

8. Adjourn. Meeting adjourned at 6:16 PM



Debra Opdahl, Assistant Secretary
Travis County Emergency Services District No. 16