

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

AGENDA

APRIL 28, 2020

Notice is hereby given that a meeting of the Board of Commissioners of Travis County Emergency Services District No. 8 will be held via Tele-Conference in order to adhere to social distancing rules (see attached instructions for call in) on **Tuesday, April 28, 2020 at 6:30 p.m.** for the following purposes:

Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Commissioners of Travis County Emergency Services District No. 8 may hold its meeting via telephone conference call because of the difficulty and risks of convening a quorum in one location. Once initiated, the call will be broadcast at the meeting location and recorded as required by the Texas Open Meetings Act. The public may participate in the meeting via a conference system at 1-888-510-5505 and entering meeting ID 631545#.

1. Call meeting to order;
2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

Discussion/Action Items

3. Approval of Minutes from February 18, 2020 Board Meeting;
4. Receive Presentation from Medack & Oltmann, LLP concerning 2019 Audit and consider approval of audit and filing a copy of same with Travis County;
 - a. Review handout of draft Audit
5. Receive report from Business Manager and consider taking related action, including:
 - a. Approval of monthly bills and invoices, including processing of payroll; approval on checks, including:
 - 1)Expense report from 2/18/20 thru 4/28/20
 - b. Approval of financial report;
 - 1)Financial report from month ending March 2020
 - c. Review and approve district investments and quarterly investment report for 1st quarter; and
6. Conduct annual review of investment policy and investment strategies and adopt resolution;
7. Resolution for financing purchase of Engine 801 and Engine 802 with Republic First National Corporation (KS State Bank);
8. Discuss and consider taking action regarding Station 802;
 - a. Resolution for financing purchase of station 802 with Republic First National (KS State Bank)
9. Discuss Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement; (Filed on 3/5/20 before due date of April 1st)

10. Consider and take action to task PFD management to commence a debt management project;
11. Discuss potential COVID 19 impact on sales tax and management strategies;
12. Discuss and review Records Management Program and make changes as appropriate;
13. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking related action;
14. Receive monthly report from the District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;
15. Receive report from Pedernales Association of Firefighters regarding fundraising efforts, social and membership events, and unresolved issues discussed at the Chief/Association/Board (aka "CAB") Committee meeting;
16. Discuss agenda, time and date for next meeting; and
17. Adjourn.

A packet containing all supportive documentation for this agenda is available for inspection at 801 Bee Creek Road, Spicewood, Texas 78669, between the hours of 8:00 a.m. and 5:00 p.m.



John J. Carlton, Attorney for
Travis County Emergency Services District No. 8

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.

Travis County Emergency Services District No. 8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Kristy Quigley, Secretary for Travis County Emergency Services District No. 8 at (512) 264-1476 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.