

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

MINUTES

October 21, 2019

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 8 was held on **Monday, October 21, 2019 at 6:30 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order;

Meeting Called to order 7:17 pm

Debra Opdahl, Rusty Jedlicka, Charles Valadez, Kristy Quigley, and Becky Wynn were all present. Chief Wenzel and Jeff Hunt were also present.

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

None -

Discussion/Action Items

3. Approval of Minutes from September 30, 2019 Board Meeting;

Tabled -

4. Discuss/review and consider taking action regarding Interlocal Agreement between ESD 8 and ESD 16.

Tabled -

5. Discuss and consider taking action regarding Station 802.

Tabled -

6. Receive report from treasurer and consider taking related action, including:

- a. Approval of monthly bills and invoices, including processing of payroll;

Approval on checks, including:

Becky Wynn made motion to approve monthly bills, invoices, and payroll, motioned seconded by Rusty Jedlicka. Motion passed unanimously

- b. Approval of financial report;

Tabled-

- c. Review of district investments and investment report; and

Tabled-

- d. Review and approve quarterly investment reports;

Tabled-

7. Discuss and consider engagement of an auditor to perform following year audit;

Board discussed engagement of an auditor to perform 2019-2020 audit.

Charles Valadez made motion to engage Medack & Oltman, LLP to perform 2019-2020 Audit, motion seconded by Rusty Jedlicka. Motion passed unanimously.

8. Report Completed Training for Commissioners to County Commissioners to County Commissioners Court and County Attorney;

Tabled -

9. Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in 1st Quarter of next year;

Tabled -

10. Discuss and consider action on Personnel Handbook.

Board discussed Personnel Handbook. Becky Wynn and Debra Opdahl will work with Chief Wenzel and his designated staff to finalize the Handbook.

11. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking related action.

Chief Wenzel gave report on emergency operations, response times, call volume, training, and management activities.

12. Receive monthly report from the District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;

Tabled-

13. Receive report from Pedernales Association of Firefighters regarding fundraising efforts, social and membership events, and unresolved issues discussed at the Chief/Association/Board (aka "CAB") Committee meeting;

No report from the Pedernales Association of Firefighters.

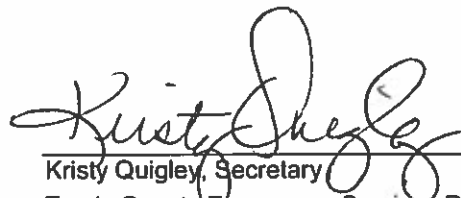
14. Discuss and consider action on Fire Chief's annual performance evaluation;

Board President will complete the Fire Chief's annual performance evaluation before November's Board meeting.

15. Discuss agenda, time and date for next meeting;

Next Board Meeting will be held November 18, 2019 at 7:00 pm

16. Adjourn. Meeting Adjourned at 8:10 pm



Kristy Quigley, Secretary

Travis County Emergency Services District No. 8