

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

MINUTES

June 25, 2019

1. Call meeting to order;

The meeting was called to order at 6:30 pm

Board Members Present:

Debra Opdahl – President, Jeff Hunt - Vice President, Kristy Quigley- Secretary, Dr. Charles Valadez - commissioner.

Board Members Absent:

Rusty Jedlicka – Treasurer

Also Present:

Chief Wenzel, Sheila Prince, Allen Fulbright, Greg Yancey, Bruce Perkins, Chad Kubin, Jeff Hunt, Kristy Quigley, Becky Wynn, Michael Brasuel, Randolph Ruiz, Brent LaFlour.

Debra Opdahl recognized Becky Wynn and welcomed her to the meeting, Ms. Opdahl introduced Ms. Wynn to all present as the new board member to ESD #16.

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

a. None-

Discussion/Action Items

3. Approval of Minutes from May 28, 2019 Board Meeting;

Debra Opdahl asked for any changes to the minutes from May 28, 2019, if none then a motion to approve was needed. Motion made by Charles Valadez and seconded by Kristy Quigley. Motion passed unanimously.

4. Receive report from treasurer and consider taking related action, including:

a. Approval of monthly bills and invoices, including processing of payroll; approval on checks, including:

Chief Wenzel reviewed the monthly expenditures:

- \$9,500.00 was a board approved expense for the 2018 mandatory Audit by Medack & Oltman, LLP

Ms. Opdahl asked for a motion to approve expenditures, Motion to approve made by Jeff Hunt and seconded by Charles Valadez. Motion passed unanimously.

b. Approval of financial report;

Tabled -

c. Review of district investments and investment report; and

Tabled -

d. Review and approve quarterly investment reports;

Tabled -

5. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking related action.

- Chief Wenzel reviewed April 14, 2019 collision:
 - Engine 802 has been repaired and should be ready for pick up by the end of this week. There were two bids on repair with a difference between bids of \$5,500.00 due to manufacturer defect on left side. Chief Wenzel reported the engine is at the end of its 10 year warranty and the manufacturer will not cover those expenses. Chief Wenzel made the decision to have the Engine repaired fully, the total cost will be \$18,300.00 including the \$5,500.00 repair of the manufacturer defect.

- Chief Wenzel updated the board on collision in his ESD #8 command 801 on May 24, 2019.
 - Command 801 is being painted and should be ready for pick up at the end of this week or early next week.
 - ESD#8 will owe \$500.00 on repair but will be reimbursed after the Department's insurance receives the monies from other driver's insurance. The other driver has assumed responsibility for accident.
- Chief Wenzel reviewed emergency operations, response times and call volume.
- Calls have remained at 25% from 9 pm to 9 am indicating a need for station 803 to be manned 24 hours. Chief Wenzel reported that ESD #8 is reviewing this need along with additional needed personnel it will require.

6. Discuss, Consider and take action on purchase of replacement apparatus for district response;

Chief Wenzel reported that the pre-construction meeting went well on the new 801 engine and it has an expected delivery date between February and March of 2020.

Chief Wenzel reported that Stuphen, the company that is building the new engine, has a Demo Engine for sale at around \$300,000.00 less that ESD #8 is paying for the current engine. The Demo Engine could be delivered around September 2020.

Chief Wenzel reports that he has contacted Rusty Jedlicka about this purchase, and Mr. Jedlicka was to submit a letter offering his opinion on workability of purchase as it pertains to the 2020 budget. Mr. Jedlicka was unable to submit letter before tonight's meeting. Chief Wenzel explained to the board that in "his" opinion the purchase is workable as it pertains to the 2020 budget. The payment of the engine can be deferred for 1 year.

Chief Wenzel asked Chad Kubin to please expand on purchase of Demo Engine.

Mr. Kubin spoke about the benefits of purchasing the Demo Engine:

- There would be a \$300,000.00 dollars savings by the purchase of the Demo Engine
- Because the Engine is in pre-construction ESD#8 would be able to customize it to the same specifications of the Engine currently being built .
- Stuphen is willing to work with ESD# 8 on the delivery date. They will need it for 90 days as demo, after that 90 days ESD #8 would get delivery of Engine. The delivery would be around September 2020. This is beneficial due to their current wait list for new engines and the build time of 5 months.
- Stuphen using the Demo Engine will ensure all "bugs" are worked out before delivery.
- Stuphen is a family owed company and has a stellar reputation. Lakeway and Oak Hill fire departments are currently ordering apparatus from them
- Stuphen uses parts that are easily accessible.
- Stuphen builds quality equipment.

Chief Wenzel reviewed the department's apparatus.

- Engine 801 and 802 are at the end of 10 yr lifespans
 - Both engines will need to be replaced in the year 2020
- Engine 803 is 15 yrs old and has been used as a reserve engine for 5 years. Engine 803 has been in active use since the collision of engine 802.
 - Station 803 will be staffed 24 hour x 7 by the end of the year and will need a dedicated engine.

The board asked Battalion Chief Perkins to share his views on new engine.

Chief Perkins agreed with Mr. Kuban and Chief Wenzel on the department's need of apparatus since the current engines are nearing the end of their lifespan and the savings of purchasing the Demo Engine is desirable. Chief Perkins shared that during his pre-construction visit to the

Stuphen factory he was impressed by their professionalism, work ethic and quality of equipment.

Deborah Opdahl called for a discussion and to consider action on purchase of Demo Engine. After the board's discussion Ms. Opdahl called for a motion to allow Chief Wenzel to pursue a means to obtain the Demo Engine. Motion made by Jeff Hunt and seconded by Kristy Quigley. Motion passed unanimously.

7. Receive monthly report from the District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;

Tabled-

8. Receive report from Pedernales Association of Firefighters regarding fundraising efforts, social and membership events, and unresolved issues discussed at the Chief/Association/Board (aka "CAB") Committee meeting;

PAF representative reported creating a 501C3 foundation to allow the association to make donations to needy causes.

PAF representative also reported that the association is excited about the new ESD#16 and are looking forward to serving the community.

9. Discuss and consider action regarding Station 802 property and station construction;
 - Board entered executive session at 7:15 pm to discuss acquisition of real estate.
 - Board returned from executive session and resumed regular session at 7:27 pm
 - Ms. Opdahl stated that no action was taken during executive session.

10. Discuss agenda, time and date for next meeting; and

The next board meeting is the Budget Workshop meeting on July 27th at 9 am, lunch is to be served.

Jeff Hunt reported he will be resigning from the board on July 31, 2019 to become the business manager for ESD#8. The board congratulated him on his new position.

Chief Wenzel reported that all committee members of TCESD/Pedernales Fire Department received a budget worksheet to enable them to give the board input on monies needed. These committees are Fire Equipment, Rescue, Hiring/Promotions, PPE, Apparatus, Public Relations, Facilities, Communications, and Training.

11. Adjourn. Meeting adjourned at 7:28 pm.

A packet containing all supportive documentation for this agenda is available for inspection at 801 Bee Creek Road, Spicewood, Texas 78669, between the hours of 8:00 a.m. and 5:00 p.m.



Kristy Quigley, Secretary
Travis County Emergency Services No. 8

