

**ESD 8 Minutes, November 23rd, 2015 Meeting at PFD Station One, 801 Bee Creek Road, Briarcliff, TX.
78669 6:30 PM.**

ESD 8 Board Members Present: Russ Munsch, Gail Zahara, Kristy Quigley. Absent: Karen Fromel, David Streilein.

Staff Present: Financial Consultant Bob Dilley, Fire Chief Gerry Deming, Battalion Chief Wade Schmidtzinsky

Call to Order by Board President Russ Munsch at 6:30 P.M.

The minutes of the meeting of October 19th, 2015 were adopted as presented by a vote of 3 – 0.

The Manager’s/Financial Consultants: the Financial Consultant and Manager presented recommended budget revisions for fiscal year 2015-2016. The Board accepted the revisions as proposed.

The following checks were approved by the Board by a vote 3-0: All checks are approvals for the entire fiscal year: **Checks for Approval:**

| | | |
|----------------------------------------------|-------------|-------------------------------------------|
| VFIS Property and Liability Insurance | \$6,762.00 | quarterly, 10/15/2015, 3/1/2016, 6/1, 9/1 |
| Kansas State Bank Note, 2 Fire Trucks | \$20,276.12 | quarterly, 10/31/2015, 1/1/2016, 4/1, 7/1 |
| Bank of America Mortgage, Station 801 | \$37,269.49 | 11/30/2015, 2/28/2016, 5/31, 8/31 |
| Security State Bank Two Brush Trucks | \$6,711.00 | 12/10/2015, 3/1/2016, 6/1, 9/1 |

Fire Chief Gerry Deming presented the latest Incident Reporting spreadsheet.

As well, Chief Deming discussed the current process for building inspections in areas of ESD 8 that have been annexed by the city of Lakeway. In order to streamline the inspection process, the district is currently referring inspections in our jurisdiction to ESD 6 for inspections. Chief Deming advised that in the future it might be best to develop an interlocal agreement to better define this process.

Chief Deming requested permission to go to bid on pricing for a new boat. The purpose is to get a knowledge of boats available through the bid process. Any purchase would have to be approved by the Board at a future date. The Board indicated that was acceptable.

Chief Deming informed the Board of the status of the Medical Director for Austin/Travis County EMS. He stated that there is has been a lot of turnover in the position and that a temporary Medical Director is currently in place. Due to the uncertainty in the position, the ESD Fire Chiefs are exploring the possibility of adopting a Medical Director(s) to work directly with the ESDs in Travis County.

New Business: For Discussion and Possible Action

- 1) Checks for one time Approval: the Fire Center \$3,180.80 Uniforms
- 2) The Board had previously recognized the need to change the name on the warranty deed for station 802. Mrs. Zahara made a motion to change the name from the Pedernales Volunteer Fire Department to Travis County Emergency Services District 8 and authorized Manager Mike Claypool to complete this task. Mrs. Quigley seconded the motion, and the motion passed by a vote of 3 – 0.
- 3) It was discussed to set up a reserve fund in the amount of \$100,000. A certificate of deposit would be purchased for this purpose. Mrs. Quigley made a motion, and Mrs. Zahara seconded the motion. The motion passed by a vote of 3 – 0.

The Board set the date of the next meeting for January 27, 2016 at 6:30 P.M.

The meeting was adjourned at 8:05.