

ESD 8 Minutes April 28th 2014 at PFD Station One, 801 Bee Creek Road, Briarcliff, TX. 78669

ESD 8 Board Members Present: Russ Munsch, Gail Zahara, David Streilein, Kristy Quigley, Karen Fromel (arrived late 6:35)

Staff Present: Chief Gerry Deming, ESD Manager Mike Claypool, Lt. Jared Mikeska

Call to Order by Board President Russ Munsch at 6:32 P.M.

- Secretary's Report: Mike Claypool had sent the minutes to Commissioners prior to the meeting. Motion by Mr. Streilein, second by Ms. Zahara to approve the minutes. Approval of minutes 4 - 0.) (Karen not present yet)
- Mr. Claypool discussed year to date expenditures in comparison to budget expenditures. The report indicated we were approximately \$1,000 in the black, but Mr. Claypool cautioned that anticipated increased costs in health insurance will be a challenge.

Gail had a question about the payroll numbers and why the wages and benefits were bundled together and now they are separate. If the board initially approved bundled was the board informed and voted on a change in the format? Staff responded that this issue was addressed at the February meeting. At that time, it was acknowledged that the changes in the budget had been done without Board approval, but that the bottom line of payroll and benefits had not been changed. It was explained this adjustment had been made to better monitor benefit expenses and actual payroll expenses. In February, staff had apologized and stated they would exercise more caution in complying with the business manual.

- Sales tax increased by approximately 130% per month in the months January – April, 2014. We are on target to be over budget in sales tax revenue. Bob Dilley, accountant, stated he is comfortable with sales tax estimates. The monthly amount fluctuates but overall we are ahead of budget on the revenue side.
- Fire chief report with Gerry Deming.
 - a. The Strategic Plan is done and working on a draft to present to board next meeting.
 - b. Boat repair is almost done. Electrical should be finished this week and we are scheduled to be in the water in Briarcliff next week. The Pace Bend ramp will be the only working boat ramp to the lake. This lake access should bring business to the area, which will be good for sales tax, but possibly could increase accidents at the lake.

Old Business:

- ESDCC – they want a task force to be the representative for discussions.

- CAFCA – nothing to report
- Union – Last weekend the union participated in the Oak Hill softball tournament. The union has been meeting about benefits with Gail Zahara, David, Streilein, Chief Deming and Mike Claypool.

Public Comments:

- Page Graves discussed Auxiliary fish fry success and about the silent auction being sold out.

New Business

- Job Descriptions – table until next month
- Dangerous quantities of combustibles in household and subdivision – Gerry and Dave to meet to discuss
- Siren Mailing List – no change in mailing list, no problems seen with crossover of boundaries as all surrounding areas benefit from strong fire departments.
- ESD task force (old business #1) – Mike, Gerry and Jared to be the task force to discuss mergers and or the county consolidation of ESD's with appropriate entities.
- Employee Health Insurance plan – discuss details in closed session
- PTO buy back – table until next meeting
- September salary increases – table until next meeting

Excuse all parties for an Executive session at 6:53

Fire in area at 7:05, Chief and the rest of department had to leave.

Board calls meeting to order from Executive Session.

- Long term and short term disability coverage was canceled in May, 2013. When the benefits provider changed, it was not included in the new benefits package. Getting bids to start coverage immediately.
- Next meeting scheduled for May 12th at 6:30pm to discuss Employee Health Insurance Plan as the board didn't hear from the union because of the fire call and many details remain to be decided.

Adjourned at 7:40

Next meeting 4/28/14 at 6:30pm