

**ESD 8 Minutes June 29, 2015 Board Meeting at PFD Station One, 801 Bee Creek Road, Briarcliff, TX. 78669 6:30 PM.**

**ESD 8 Board Members Present:** Russ Munsch, Gail Zahara, Kristy Quigley, and David Streilein. Karen Fromel, absent.

**The Meeting was called to Order by President Russ Munsch at 6:32 P.M.**

**Staff Present:** Financial Consultant Bob Dilley, Lieutenant Chad Kubin, Battalion Chief Tobe Cozby, ESD Manager Mike Claypool.

**Consent Agenda:** a) There were two minor revisions to the minutes. Motion to adopt by Mrs. Quigley, Second by Mrs. Zahara. The minutes were approved by a 4 – 0 vote. B) The Board approved payment of the following checks: VFIS, \$6,811.00 for quarterly liability and property insurance coverage. TCAD, \$2,217.73 for quarterly services. Dooley Tackaberry, \$ 8,173.00 for bunker gear. Chandra Malone, Two Hammers, \$2,400.00 for maintenance work, Station 801.

**The Treasurer's/Manager's Financial report** reviewed Year to Date Financials for the 2015 fiscal year. Revenue from sales tax collections are running well ahead of budgeted revenue. It is recommended to amend the Budget to reflect the higher anticipated revenue (see below). Expenses are running below budgeted projections. The result, as of this Board meeting date, is that the department is expected to be in the black at the end of the budgetary year.

**Fire Chief's Report:** Chief Deming discussed the Incident Report through June 1. The year to date has been moderately more active, until May when calls increased by 30%.

**New Business for Discussion and Possible Action**

**Line of Credit:** Chief Deming and Mr. Claypool discussed the current condition of our boat, and the need to acquire a new boat. Mr. Claypool explained his discussions with BBVA/Compass to establish a CD secured line of credit to provide short term financing for the purchase of a boat. The line of credit is intended for use if the department can find a "good deal" for a demo or lightly used emergency response boat. If such a situation arises, it is anticipated that the department will have to respond very quickly to secure the purchase. As part of this situation, it is believed that an employee will have to travel immediately to the possible vehicle for inspection of the equipment.

Other projects that could be supported by the line of credit were discussed:

- 1) Sprinkler Systems: Two stations need to have sprinkler systems installed.
- 2) Renovation of Station 802 and/or acquisition of land and construction of a new station 802.
- 3) Construction of a Training Academy.
- 4) New air conditioning system, station 803.

As a result, Mr. Streilein moved and Mrs. Quigley seconded, to authorize \$5,000 for travel for inspection purposes of a new boat. This motion passed 4 – 0. As well, Mr. Streilein moved, and Mrs. Quigley

seconded, to authorize Mr. Claypool to negotiate with BBVA/Compass a CD secured line of credit. It was emphasized that the Board is not willing to pay a "commitment fee" on the line of credit. The Board approved this motion by a vote of 4 – 0.

**Mobile Display Computers:** Due to age of current equipment, the department must purchase four MDCs at a cost of \$5,500 each. To provide funding, Financial Consultant Bob Dilley proposed the following budget adjustments:

- a) Increase budgeted sales tax income by \$16,000.00
- b) Remove from the budget the purchase of a radio, and that expenditure of \$5,500.00
- c) Purchase 4 MDCs at a cost of \$ 22,000.

Mr. Streilein made the motion, seconded by Mrs. Quigley, to adopt the proposed budget changes. The Board adopted the budget adjustments by a vote of 4 – 0.

The Board went into Executive Session at 7:30 P.M.

The Board returned to open session at 7:45 P.M. Mrs. Zahara moved to approve the new position of Division Chief of Training. This position would be a three year contract with an annual salary of \$72,600.00, plus benefits. The position will be in the 2015-2016 budget. The motion was seconded by Mr. Streilein. The resolution was passed by a vote of 4 – 0.

The Board set the time of the next meeting to be August 3<sup>rd</sup>, 2015 at 6:30 P.M. The meeting was adjourned at 8:05 P.M.