



PEDERNALES FIRE DEPARTMENT

TRAVIS COUNTY EMERGENCY SERVICE DISTRICT 8

801 Bee Creek Road
Briarcliff, Texas 78669
(512) 264-1476

ESD 8 Minutes September 21, 2015 at PFD Station One, 801 Bee Creek Road, Briarcliff, TX. 78669 6:30 PM.

ESD 8 Board Members Present: Russ Munsch, Gail Zahara, Kristy Quigley. David Streilein and Karen Fromel absent.

Staff Present: Chief Gerry Deming, ESD Manager Mike Claypool, Battalion Chief Bruce Perkins, Firefighters Michael Brasuel, Cody Fojtik, Chad Kubin, Derik Harding, and accounting advisor Bob Dilley.

Call to Order by Board President Russ Munsch at 6:32 P.M.

Secretary's Report – the minutes for the August 3rd, 2015 meeting were distributed to Board members prior to the meeting. With no suggestions for corrections or improvements, Mrs. Quigley moved to accept the minutes, seconded by Mrs. Zahara. The Board voted 3-0 to adopt the minutes.

Treasurer's/ Manager's/Chief's financial report: the year to date profit and loss budget performance was presented by Mr. Claypool, with input from Bob Dilley. As of 8/31/2015 the financials are showing a net income of \$58,576. A note of caution was mentioned by Mr. Claypool, who anticipates significant September expenditures. Mr. Dilley proposed the following budget adjustments:

PROPOSED 2014-15 BUDGET ADJUSTMENTS

- 1) Increase sales tax budget by \$22,025 from \$781,900 to \$803,925
- 2) Increase advertising budget by \$950 from \$150 to \$1,100
- 3) Increase office supplies budget by \$1,600 from \$2,400 to \$4,000
- 4) Increase surety bond budget by \$875 from \$0 to \$875
- 5) Reduce regional radio subscriber fee by \$1,600 from \$10,529 to \$8,829
- 6) Increase service & repair by \$20,200 from \$27,000 to \$47,200

- 7) Move \$5,000 of our physicals budget: \$3,700 to MDC and \$1,300 to Travis County appraisal fees.

After review and discussion, Kristy Quigley made a motion to approve the budget adjustments, with a second by Gail Zahara. The motion passed by a vote of 3-0.

Fire Chief's Report: Chief Deming discussed SAFER grants as a means of acquiring federal funding to expand employees as a means of moving toward four man staffing. After discussion, the Board encouraged Chief Deming to explore this option. Chief Deming reviewed the monthly and annual fire and EMS statistics. The report showed increases in responses, with geographical diversity. Key points included a) call volume increased 9.5%, b) currently, we are receiving more automatic aid from other departments than we send to them, and c) very significant improvements in response times in the station 803 area since opening that facility. The Chief expects that there will be soon a balance in auto aid responses, as in the past.

Local 4820: Union leadership spoke in favor of the proposed budget for 2015-2016. As well, they stated that new officers will be elected shortly.

ESDCC: Mr. Claypool stated that the Board needs to elect an alternative delegate for the ESDCC. After discussion, it was agreed that Russ Munsch will serve as the alternate.

New Business: Mr. Claypool and Bob Dilley presented the 2015-2016 budget. Highlights included:

- a) With Board approval, carryover funds will be used to begin a Contingency account, and b) the ESD will increase the 457b retirement match to 7% of employee compensation. Mrs. Zahara introduced a motion to approve the 2015-2016 budget as presented, Mrs. Quigley seconded the motion, and the budget passed by a 3-0 vote.
- b) The Board discussed the proposed Ad Valorem tax rate for the coming fiscal year. Mrs. Quigley moved to propose maintaining the current property tax rate of \$0.0998/\$100 valuation. Mrs. Zahara seconded the motion. The motion passed by a vote of 3-0.
- c) Due to the fact that the proposed ad valorem tax rate exceeds the effective tax rate, two public hearings will have to be advertised and held. The following calendar of events was proposed by Mr. Claypool:

TAX RATE ADOPTION CALENDAR:

- a) September Board Meeting, **9/21**. Budget Discussion. Adoption of proposed ad valorem tax rate.
- b) Publish notice of public hearings at least seven days before first hearing. Friday, **9/24** publication.
- c) Publish Notice of vote on tax rate. **10/9**
- d) First public Hearing: **Monday, 10/5**
- e) 2nd Public meeting. At least three days after first public hearing. **Monday, 10/12**
- f) October Board Meeting: set the tax rate. **Monday, 10/19**. Must be 3 – 14 days after second public hearing and No Later Than Oct. 23.

g) Submit Ad Valorem to Travis County: **deadline October 24.**

The Board accepted this calendar and scheduled the next Board meeting for Monday, September 19th at 6:30 P.M.