

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

MINUTES

August 17, 2020

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 8 was held via Tele-Conference in order to adhere to social distancing rules on **Monday, August 17, 2020 at 6:30 p.m.**, and at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order;

Meeting called to order at 6:30 pm

Board present in person:

Debra Opdahl – President, Becky Wynn – Vice President, Charles Valadez – Asst. Secretary/Treasurer.

Board Present via Tele-Conference:

Rusty Jedlicka – Treasurer

Board members absent:

Kristy Quigley – Secretary

Also present in person:

Troy Wenzel, Jeff Hunt, Sheila Prince

Also present via Tele-Conference:

John Carlton

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

None Present.

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None Present.

Discussion/Action Items

4. Approval of Minutes from 7-18-2020, 7-20-2020, and 8-3-2020 Board Meetings;

Debra Opdahl asked for any changes to the minutes from 7-18-2020, 7-20-2020, and 8-3-2020 Board Meetings. If there were none then a motion to approve was needed.

Charles Valadez moved to approve minutes from 7-18-2020, 7-20-2020, and 8-3-2020 Board

Meetings. Rusty Jedlicka seconded. Motion passed unanimously.

5. Receive report from Business Manager and consider taking related action, including:

- a. Approval of monthly bills and invoices, including processing of payroll; approval on checks:

Jeff Hunt reviewed expenses and transaction by vendor list:

Debra Opdahl called for a motion to approve all expenses including all expenditures on the Transaction by Vendor list. Rusty Jedlicka made the motion and Charles Valadez seconded. Motion passed unanimously.

- b. Approval of financial report;

Jeff Hunt reviewed financial report including:

- Revenue
- Property Tax
- Sales Tax
 - Sales Tax Snapshot
 - Sales Tax Net Payment Trend

Becky Wynn requested these two reports be presented at each regular Board of Commissioners meeting. Jeff Hunt confirmed that these reports will be presented in the future.

- Expenses
- Notes/Mortgages
- Administrative

Debra Opdahl called for a motion to approve financial report. Motion was made by Rusty Jedlicka and Becky Wynn seconded. Motion passed unanimously.

- Discuss and consider taking action on budget adjustment to Administrative expenses.

Jeff Hunt reviewed Budget Adjustment.

Debra Opdahl called for a motion to approve budget adjustment. Rusty Jedlicka made a motion to approve the following adjustments to the 2019-2020 Budget for ESD 8.

- Transfer from cash reserves of \$498,261 to balance the 2019/2020 budget
- Increase category 5050 Administrative by \$72,000.00
- Reduce category 6100 Unallocated Surplus by \$218,739.00
- Increase category 9001.4 Capital Outlay by \$645,000.00

Charles Valadez seconded the motion. Motion passed unanimously.

6. Consider taking action regarding 2020-21 budget;

Troy Wenzel reviewed 2020-2021 budget, which included:

- TCAD progress
- Projected property Tax

Debra Opdahl requested an agenda item to be added for September 21st to address Chief Wenzel's salary.

No Action Taken

7. Discuss and consider taking action regarding 2020 tax rate, including;
- a. Establishing proposed tax rate;

Debra Opdahl opened discussion;

 - Proposed 2020 tax rate to continue at 0.10 per \$100.00 of assessed valuation.
 - b. Taking record vote and scheduling public hearing/meeting;

Debra Opdahl called for a motion to set proposed tax rate at 0.10 per \$100.00 of assessed valuation. Motion was made by Charles Valadez and Becky Wynn seconded. A verbal vote was then taken.

Charles Valadez – Yes Debra Opdahl – Yes
 Becky Wynn – Yes Rusty Jedlicka – Yes

Kristy Quigley was absent for this vote. Motion passed unanimously.

Debra Opdahl opened discussion on public meeting date.

Debra Opdahl called for a motion to set public meeting date for September 21, 2020 at 6:30 pm at 801 Bee Creek Road, Briarcliff, Texas 78669. Motion was made by Charles Valadez and Becky Wynn seconded. Motion passed unanimously.
 - c. Authorizing publication of "Notice of Meeting on Tax Increase" in the *Lake Travis View*; and

Debra Opdahl called for a motion authorizing publication of "Notice of Meeting on Tax Rate" in the *Lake Travis View*. Motion was made by Charles Valadez and Becky Wynn seconded. A verbal vote was then taken.

Charles Valadez – Yes Debra Opdahl – Yes
 Becky Wynn – Yes Rusty Jedlicka – Yes

Kristy Quigley was absent for this vote. Motion passed unanimously.
 - d. Acknowledging and approving posting of tax rate notice and "Notice of Public Meeting on Tax Increase" to the home page of the District website.

Debra Opdahl called for a motion to acknowledge and approve posting of tax rate notice and "Notice of Public Meeting on Tax Rate" to the home page of the District website. Motion was made by Charles Valadez and Becky Wynn seconded. A verbal vote was then taken.

Charles Valadez – Yes Debra Opdahl – Yes
 Becky Wynn – Yes Rusty Jedlicka – Yes

Kristy Quigley was absent for this vote. Motion passed unanimously.
8. Discuss, review and consider taking action on City of Lakeway's plan to annex ETJ territory within Travis County Emergency Services District 8 and Travis County Emergency Services District 16 boundaries;
- Board discussed the City of Lakeway's plan to annex ETJ territory within Travis County Emergency Services District 8 boundary.
- No Action Taken.
9. Discuss and consider taking action on Cost Recovery options;
- Tabled.
10. Discuss and review Records Management Program and make changes as appropriate;

Tabled.

11. Receive monthly report from the Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking related action;

Chief Wenzel reported:

- A total of 80 runs
- 30 calls were medical in nature
- Lake water rescue calls
- Response times
- Training
 - AEMT Classes are ongoing
 - Graduation requirements
- Resignation
 - One resignation received
- Hiring process
 - Hiring process is ongoing
 - ESD 8 has 5 openings to be filled
 - SAFER Grant announcement expected in September

12. Receive monthly report from the District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action;

John Carlton reviewed:

- Tax Rate
- ETJ Annexation
- Full Proposed Annexation

No Action Taken.

13. Receive report from Pedernales Association of Firefighters regarding fundraising efforts, social and membership events, and unresolved issues discussed at the Chief/Association/Board (aka "CAB") Committee meeting;

None Present.

14. Discuss agenda, time and date for next meeting; and

September 21, 2020 at 6:30 pm at 801 Bee Creek Road, Briarcliff, Texas 78669.

- Take action regarding budget for fiscal year October 1, 2020 to September 30, 2021;
- Discuss and consider District's 2020 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Travis County Tax Assessor/Collector;
- Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website;
- Quarterly Investment Report; and
- Discuss and consider taking action on Chief Wenzel's salary for FY 2020/2021.

15. Adjourn. Meeting was adjourned at 8:25 pm.



Charles Valadez, Asst. Secretary