

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Minutes

November 18, 2021

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 was held on **Thursday, November 18, 2021 at 6:00 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order; 6:02 pm

Board Present in Person:

Charles Valadez – President, Becky Wynn – Vice President,
Kristy Quigley – Secretary, Debra Opdahl – Asst. Secretary/Treasurer.

Board Absent from this meeting

Matt Coffel – Treasurer

Also present in person:

Troy Wenzel, Jeff Hunt, Sheila Prince, Carlton Melton, Brent LaFour, Jude Henry, Robert Ming, Michael Brasuel, Allen Fulbright, Greg Yancey, Randolph Ruiz, Cody Fojtik, Marc Talamantez, Ashley Doran, Emma Talamantez.

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

None -

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None -

Discussion/Action Items

4. Approval of Minutes from 10-20-2021 Board Meeting;

Charles Valadez asked for any changes to the minutes from the 10-20-2021 Board meeting. If there were none then a motion to approve was needed.

Debra Opdahl moved to approve minutes from 10-20-2021 Board meeting. Kristy Quigley seconded. Motion passed unanimously.

Becky Wynn abstained from this vote due to being absent at 10-20-2021 meeting.

5. Receive report from Business Manager and consider taking related action, including:

a) Approval of monthly bills, invoices, and checks, including processing of payroll;

Jeff Hunt reviewed expenses for the month of October 2021

- No expenses greater than \$2,000.00

b) Approval of financial report.

Jeff Hunt reviewed:

- Revenue
- Property Tax
- Expenses
- Cash Accounts

Charles Valadez called for a motion to approve the financial report ending October 31, 2021. Motion made by Debra Opdahl and seconded by Kristy Quigley. Motion passed unanimously.

c) Review and approve quarterly investment report;

Tabled no action taken.

6. Review Records Management Program and make changes as appropriate;

Tabled, no action taken.

7. Receive monthly Provider Update and consider taking appropriate actions;

a) Emergency operations, response times, call volume.

- 111 total calls.
- Response time 6.5 minutes.
- Extrication call completed in less than 5 minutes due to TCESD 8's equipment.

b) Medical Calls

- 48 medical calls.

c) Training

Allen Fulbright updated Board of Commissioners

- AEMT class to be held in 2022

Troy Wenzel reported:

- Starflight has evaluated crews using simulations.
- Crews performed well.

d) Management activities, personnel, budget FY 2022, and community impact.

No Action taken.

8. Discuss and consider Commissioners' term of office expiring at year end.

Becky Wynn updated Board of Commissioners on reappointment procedure.

Becky Wynn is the only commissioner that will need reappointment.

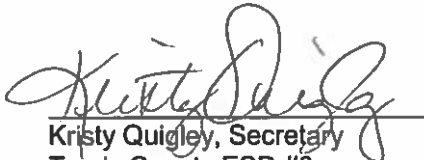
Charles Valadez and Debra Opdahl will inquire about staggering appointments. They will address

this with Commissioner Howard's office.

9. Discuss agenda, time and date for next meeting; and

Next Board Meeting will be held at 4:30 pm on Wednesday, December 15, 2021 at 801 Bee Creek Road Briarcliff, Texas 78669.

10. Adjourn. Meeting adjourned at 6:18 pm.



Kristy Quigley, Secretary
Travis County ESD #8