

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

AGENDA

January 19, 2022

Notice is hereby given that a meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 will be held on **Wednesday, January 19, 2022 at 4:30 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order;
2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;
3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

Administrative

4. Approve and accept statements and oaths of office for reappointed Commissioner Becky Wynn;
5. Action regarding election of officers for Board of Commissioners;

Discussion/Action Items

6. Approval of Minutes from 12-15-2021 Board Meeting;
7. Receive report from Business Manager and consider taking related action, including:
 - a) Approval of monthly bills, invoices, and checks, including processing of payroll;
 - b) Approval of financial report.
 - c) FY 2020/2021 Budget adjustments, close out and finalize.
 - d) Review and approve quarterly investment report;
8. Review Records Management Program and make changes as appropriate;
9. Receive monthly Provider Update and consider taking appropriate actions;
 - a) Emergency operations, response times, call volume
 - b) Medical Calls
 - c) Training
 - d) Management activities, personnel, budget FY 2022, and community impact

10. Publish notice of address of administrative office location.
11. Review training requirements and compliance status for each commissioner.
12. Discuss agenda, time and date for next meeting; and
13. Adjourn.

A packet containing all supportive documentation for this agenda is available for inspection at 801 Bee Creek Road, Spicewood, Texas 78669, between the hours of 8:00 a.m. and 5:00 p.m.

John Carlton, Attorney for
Travis County ESD #16

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.

Travis County Emergency Services District No. 16 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Kristy Quigley, Secretary for Travis County Emergency Services District No. 16 at (512) 264-1476 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.