

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

Minutes

September 20, 2022

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 8 was held on **Tuesday, September 20, 2022, at 5:30 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order; 5:30 pm.

Board Present in Person:

Becky Wynn - Vice President, Kristy Quigley – Secretary, and Matt Coffel – Treasurer

Board Members Absent:

Debra Opdahl – President

Board Members present via Zoom:

Charles Valadez - Asst. Secretary/Treasurer

Also present in Person:

Troy Wenzel, Tony Haden, Sheila Prince, Jeff Hunt, Kristina Fox, Allen Fulbright, Caleb Gay, Jaden Cannaday, Charlie Newton, Bruce Perkins and Michael Teague.

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

None.

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None.

Discussion/Action Items

4. Approval of Minutes from the 8/16/2022 Board Meeting;
Tabled. No action taken.
5. Receive Texas County and District Retirement System (TCDRS) presentation from representative Kristina Fox and take any related action.

Kristina Fox gave the TCDRS presentation to the Board which included:

- Overview of the history and operation
- Plan funding
- Flexibility
- Plan Design
- Participation rules

- Vesting
- Benefits
- Earned service time
- Portability
- Basic Plan Options
- Funding
- Portfolio
- Investment returns
- Employer contributions
- Plan costs
- Plan administration

Kristina Fox concluded her presentation and opened the floor to questions.

Chief Haden reported that each shift of crew members have received the same presentation on TCDRS. Chief Haden conducted a survey to 43 employees. The survey had 42 participants with 39 votes pro joining TCDRS and 3 votes against joining TCDRS.

The Board s discussed TCDRS.

No action taken. Decision to be made at the September 27, 2022 meeting.

6. Receive report from Business Manager and consider taking related action, including:

Jeff Hunt reviewed:

- a. Approval of monthly bills, invoices, and checks, including processing of payroll;
 - Amcheck
 - Bestline
 - BCBS
 - Dripping Springs Diesel
 - Gear Cleaning Solutions
 - Hartford
 - Honey Dipper
 - Humana
 - Lake Travis Fire and Rescue
 - PEC
 - Richardson Apparatus
 - Sales Tax Assurance

Becky Wynn asked for a motion to approve all bills invoices, checks, payroll, including all expenses exceeding \$2,000.00 for the month ending August 31, 2022. A motion was made by Matt Coffel and seconded by Kristy Quigley. The motion passed unanimously.

b. Approval of financial report.

- Revenue
- Property Tax
- Sales Tax
- Expenses
- Cash Accounts

Becky Wynn asked for a motion to approve the financial report ending August 31, 2022. A motion was made by Matt Coffel and seconded by Kristy Quigley. The motion passed unanimously.

c. Review and approve quarterly investment report;

Tabled. No action taken.

- d. Discuss and consider taking action on budget adjustment for FY 2021/2022
 Tabled. No action taken.
- 7. Discuss and consider taking action on jurisdictional options;
 Tabled. No action taken.
- 8. Identify, prioritize and consider taking action on strategic management projects, including:
 - Briarcliff ETJ Project.
 Charles Valadez reported this is ongoing.
 - Options for Station 805.
 Tabled. No action taken.
 - ESD8 Personnel Manual Update.
 Chief Haden reported progress has been made on this project. Chief Haden expects the new manual to go in effect 10/1/2022.
 - Records Management Program.
 Tabled. No action taken.
- 9. Receive monthly Fire Chief report and consider taking appropriate actions.

Chief Wenzel reviewed:

- Emergency operations, response times, call volume;
 - Total Calls 93
 - Medical calls 36
 - One call made by Boat 801
 - Response time 8 minutes
 - Response time length due to training in progress at time of calls
- Training;

Chief Haden reviewed:

- Training is being conducted at the company level which includes scenario based training.
- Crew members Brewer, Bushnell and Henry are participating in paramedic classes.
- Training is being conducted at the command level
 - Interlocal Agreement training
 - Incident Command System training
 - ICS-300
 - ICS-400
 - Command multi-alarm training is being conducted.
- Attending the San Antonio FRI convention was a success. Participants brought back to their crew members much needed information. Lt. Fulbright gave a presentation to his crew members of the information learned during FRI, which was well received.
- Management activities, personnel, budget FY 2022/2023, and community impact.

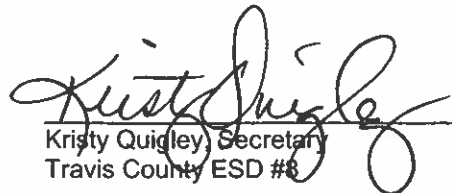
Chief Wenzel reviewed:

- The search for an Administrative Manager is progressing.
- Chief Wenzel thanked Association President M. Teague for his involvement in researching TCDRS along with Budget 2022/2023 discussions.

Chief Haden reviewed:

- Numerous community activities are in the planning stage which includes:
 - Fire safety education at schools
 - Halloween activities will be held at Luck Ranch
 - An inflatable smoke house will be used for fire safety education
 - The PFD Auxiliary will be conducting their Fire House Feast fundraiser on Saturday, October 15, 2022.
 - 5 crew members will help serve during the event
 - Apparatus needs.
 - Deliveries of Command 801 apparatus and Engine 802 have been received.
10. Receive monthly report from the District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action.
- Tabled. No action taken.
11. Receive report from Pedernales Association of Firefighters regarding fundraising efforts, social and membership events, and unresolved issues discussed at the Chief/Association/Board (aka "CAB") Committee meeting.
- Pedernales Association President Micheal Teague introduced himself and updated the board on the restructuring of the association.
- The Board of Commissioners welcomed Mr. Teague and congratulated him on his new position.
12. Discuss agenda, time and date for next meeting.
- Public hearing is set for Tuesday September 27, 2022, at 5:30 pm at 801 Bee Creek Road, Briarcliff Texas.
13. Adjourn. Meeting adjourned at 6:44 pm.

A packet containing all supportive documentation for this agenda is available for inspection at 801 Bee Creek Road, Spicewood, Texas 78669, between the hours of 8:00 a.m. and 5:00 p.m.


 Kristy Quigley, Secretary
 Travis County ESD #8