

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

Minutes

August 16, 2022

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 8 was held on **Tuesday, August 16, 2022, at 5:30 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order: 5:31 pm.

Board Present in Person:

Debra Opdahl - President, Becky Wynn - Vice President, Charles Valadez - Asst. Secretary/Treasurer

Board Members Absent:

Kristy Quigley – Secretary and Matt Coffel - Treasurer

Also present via Zoom:

Jeff Hunt – Part time Business Manager

Also present in Person:

Troy Wenzel, Tony Haden, Sheila Prince, Michael Olszewski, Paige Bushnell, Cody Fojtik, Colin Gray, Caleb Gay, Charlie Newton, Marc Talamantez, Chad Kubin.

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

Michael Olszewski – Hunter's Point HOA President addressed the Board of Commissioners on the topic of a proposed Duplex Project and reviewed:

- Projected specification of project
- Density of project
- Sewage and drainage concerns
- Parking concerns
- Emergency response access concerns
- Water Access
- Drainage Concerns
- Traffic impact concerns
- Restricted covenants

The Board of Commissioners thanked Mr. Olszewski for bringing these concerns, along with information, to the attention of Travis County ESD 8.

Chad Kubin addressed the Board of Commissioners and introduced new crew members:

Firefighter Colin Gray:

Firefighter Gray addressed the Board of Commissioners and expressed appreciation and excitement of being a crew member working for Travis County ESD 8.

Firefighter Charlie Newton:

Firefighter Newton addressed the Board of Commissioners and expressed appreciation

and excitement of being a crew member working for Travis County ESD 8.
The Board of Commissioners welcomed the new crew members.

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None -

Discussion/Action Items

4. Approval of Minutes from the 7/19/2022, 7/30/2022 and 8/2/2022 Board Meetings;
Debra Opdahl asked for any changes to the 7/19/2022, 7/30/2022 or 8/2/2022 Board Meeting minutes.
There being none, Charles Valadez moved to approve minutes from 7/19/2022, 7/30/2022 and 8/2/2022 Board meetings. Becky Wynn seconded the motion and the motion passed unanimously.
5. Receive report from Business Manager and consider taking related action, including:

Chief Wenzel Reviewed:

- a. Approval of monthly bills, invoices, and checks, including processing of payroll;

- Amcheck
- Bestline
- BCBS
- Central Square Tech
- City of Austin – Wireless
- ESO Solutions
- Gall's
- Gear Cleaning Solutions
- Hartford
- Humana
- Lances
- Magnum Custom Trailer
- McNeil & Co.
- MES
- Mission Critical
- Motorola
- MTECH
- PEC
- Supply Cache
- Travis County Emergency Services

- b. Approval of financial report.

- Revenue
- Property Tax
- Sales Tax
- Expenses
- Cash Accounts

Debra Opdahl asked for a motion to approve all bills, invoices, checks, payroll, including all expenses exceeding \$2,000.00 for the month ending July 31, 2022, and approval of the financial report ending July 31, 2022. A motion was made by Charles Valadez and seconded by Becky Wynn. The motion passed unanimously.

- c. Review and approve quarterly investment report.

No action taken.

- 6. Discuss and consider related action on FY 2022/2023 budget.

Troy Wenzel reviewed

- TCDRS presentations to staff/crew.
- TCDRS will attend the September 20, 2022, meeting and give their TCDRS presentation to the Board of Commissioners.
- Remolding of Station 801 to accommodate needed administrative staff.
 - Researching options of paying off loan on Station 801
 - A committee of three will research options:
 - Chief Haden – Matt Coffel – Debra Opdahl

The Board of Commissioners reviewed and discussed tax and budget planning.

Debra Opdahl called for a motion to move the Public Meeting to adopt tax rate from September 20, 2022, to September 27, 2022. Motion made by Charles Valadez and seconded by Becky Wynn. The motion passed unanimously.

Public meeting was set for Tuesday September 27, 2022, at 5:30 pm at 801 Bee Creek Road, Briarcliff Texas.

- 7. Discuss and consider taking action on interim staffing to cover the Business manager duties.

Chief Wenzel reviewed:

- Jeff Hunt to work part time during the search for a full-time manager.

Debra Opdahl expressed the need to formalize the duties that Mr. Hunt will provide.

Troy Wenzel will formalize expectations/duties of Mr. Hunt.

- 8. Discuss and consider taking action on jurisdictional options.

Tabled. No action taken.

- 9. Identify, prioritize and consider taking action on strategic management projects, including:

- Briarcliff ETJ Project
 - Charles Valadez updated the Board of Commissioners of the progress he and Al Hostetler are making of the ETJ project including the request of a traffic impact study from TXDOT.
- Options for Station 805
 - Tabled. No action taken
- ESD8 Personnel Manual Update
 - Tabled. No action taken
- Records Management Program
 - Tabled. No action taken

- 10. Receive monthly Fire Chief report and consider taking appropriate actions.

Chief Wenzel reviewed:

- Emergency operations, response times, call volume;
 - Total calls 111
 - Medical calls 44
 - 9 Brush Fires
 - Travis County ESD 8 has scheduled extra staffing for brush trucks during the drought
 - Staffing from 9 am to 9 pm
 - Response time is 8 minutes 40 seconds due to
 - 45 min response time to Dripping Springs
 - 25 min response time to Spicewood

2022/2023 budget. A motion was made by Kristy Quigley and seconded by Becky Wynn. The motion passed unanimously.

Commissioners Valadez and Coffel were absent for this vote.

The resolution was then signed and notarized.

7. Conduct a Public Hearing on the proposal to increase property taxes:

Debra Opdahl opened public hearing at 6:20 pm.

- No Comments were heard.

Debra Opdahl closed public hearing at 6:21 pm.

8. Take a record vote on the District's 2022 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Travis County Tax Assessor/Collector; and

Debra Opdahl read the motion to adopt tax rate:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.079/\$100 valuation, which is effectively an 8.43 percent increase in the tax rate."

Becky Wynn seconded the motion. A record vote was then taken.

Becky Wynn – Yes

Debra Opdahl – Yes

Kristy Quigley – Yes

Motion passed unanimously.

Commissioners Valadez and Coffel were absent for this vote.

Debra Opdahl moved to adopt the Order Levying Taxes as written for FY 2022/2023 and authorize filing the order with the Travis County Tax Assessor/Collector. Kristy Quigley seconded the motion. The motion passed unanimously.

Commissioners Valadez and Coffel were absent for this vote.

The Order Levying Taxes was then signed and notarized.

9. Authorize posting statement regarding adopted tax rate to home page of District website.

Debra Opdahl asked for a motion to authorize website posting that complies with legal requirements. A motion made by Becky Wynn and seconded by Kristy Quigley. The motion passed unanimously.

Commissioners Valadez and Coffel were absent for this vote.


Debra Opdahl announced a session break at 6:31 pm

Debra Opdahl called the session back to order at 6:32 pm

Board discussed next meeting date:

Next Board Meeting will be held at 5:30 pm on Wednesday October 19, 2022, at 801 Bee Creek Road Briarcliff, Texas 78669.

10. Adjourn. Meeting adjourned at 6:34 pm.


Kristy Quigley, Secretary
Travis County ESD #8

