

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Minutes

May 22, 2023

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 was held on **Monday May 22, 2023, at 6:00 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order; Meeting called to order at 6:01 pm.

Board Present in Person:

Becky Wynn – Vice President, Debra Opdahl – Asst. Secretary/Treasurer, Matt Coffel – Treasurer (joined at 6:08). Bruce Mills- Secretary

Board Absent

Charles Valadez – President,

Also present in person:

Tony Haden, Lynnette Courtney, Troy Wenzel, Matthew Montgomery, Wade Schmidtzinsky
Clayton Blount, Jared Mikeska, Chase Westerman, Clay Hendon

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

None. No action Taken

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None No action Taken

Discussion/Action Items

4. Approval of Minutes from the 04/19/2023 Board Meeting;
 - Tabled- Dr. Valdez was not present and no quorum for these minutes.
5. Lynnette Courtney reviewed:
 - a) Approval of monthly bills, invoices, and checks, including processing of payroll;
 - Carlton Law Firm
 - b) Approval of financial report
 - Revenue
 - Property Tax
 - Sales Tax
 - Expenses
 - Cash Account
 - Capital Assets

Becky Wynn asked for a motion to approve all bills, invoices, checks, payroll, including all expenses exceeding \$2,000.00 for the month ending April 30, 2023, approval of the financial report ending April 30, 2023. A motion was made by Debra Opdahl and seconded by Bruce Mills. The motion passed unanimously.

6. Receive monthly Fire Chief report and consider taking appropriate action;

Tony Haden reviewed:

- Emergency operations, response times, call volume
 - 70 Total Calls
 - Responses time 6.3 minutes
- Medical Calls
 - 38 medical calls
 - 11 calls were in the Lakeway area

Becky Wynn would like to see a rolling 6 month average of the calls in the Lakeway area.

- Training
 - Department just completed their 3rd quarter OMD training.
 - There was another meeting with the OMD to discuss a plan moving forward for the clearance process for new Paramedics and Advanced EMTs
 - The OMD's office will dedicate more time to us for this process than other ESDs due to our distance and response times from central station
 - This plan will help speed up the process and help continuing education for those new paramedics and advanced EMTs

Debra Opdahl asked if we hired a new paramedic would we put them through Fire Academy. Chief Wenzel replied yes we have one year for that to be complete.

Matt Coffel asked what that contract would look like. Chief Wenzel stated it would look similar to the paramedic contract we currently have.

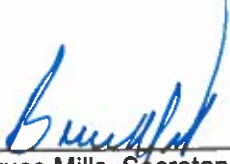
7. Review Resolution Regarding Public Participation at Open Meetings and make changes as appropriate;

The Open Meetings resolution was discussed. Becky Wynn asked for a motion to sign the Resolution Regarding Public Participation at Open Meetings with no changes. Bruce Mills made the motion, Debra Opdahl second the motion. The motion passed unanimously.

8. Discuss agenda, time, and date for next meeting; and

Becky Wynn stated the meeting minutes for the April 19, 2023 meeting be moved to the next meeting on June 21st at 630pm.

9. Adjourn at 6:22pm



Bruce Mills, Secretary
Travis County ESD #16