

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Minutes

September 18, 2023

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 was held on **Monday September 18, 2023, at 6:30 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order. Meeting called to order at 7:10 p.m.

Board Present in Person:

Charles Valadez – President - Debra Opdahl – Asst. Secretary/Treasurer, Treasurer, Matt Coffel

Board Absent

Becky Wynn – Vice President - Bruce Mills- Secretary-

Also present in person:

Tony Haden, Lynnette Courtney, Wade Schmidtzinsky, Clayton Blount

Present by other means:

Matthew Montgomery – Microsoft Teams

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

None.

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None.

Discussion/Action Items

4. Approval of minutes from the 8/14/2023 Board meeting;

Tabled. No action taken.

5. Consider taking action regarding the budget for fiscal year October 1, 2023 to September 30, 2024.

Chief Haden stated we reviewed the budget and adjusted for different tax rates.

Charles Valadez reviewed the resolution Adopting Budget for FY 10/1/2023 through 9/30/2024 and made a motion to adopt proposed budget for FY 2023/2024 and to approve the resolution to adopt the FY 2023/2024 budget. The motion was seconded by Debra Opdahl. A record vote was then taken.

Matt Coffell – Yes, Charles Valadez – Yes, Debra Opdahl – Yes

Commissioners Wynn and Mills were absent for this vote.

The motion passed unanimously.

The Resolution was then signed and notarized.

6. Conduct a public hearing on the proposal to increase property taxes.

Charles Valadez opened the public hearing at 7:13 pm

- No Comments were heard.

Charles Valadez closed the public hearing at 7:13 pm

7. Take a record vote on the District's 2023 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Travis County Tax Assessor/Collector.

Charles Valadez read the motion to adopt tax rate:

"I move that the property tax rate be increased by the adoption of a tax rate of \$.073, which is effectively is a 3.37 percent increase in the tax rate." Debra Opdahl seconded the motion.

A record vote was then taken.

Matt Coffell – Yes, Charles Valadez – Yes, Debra Opdahl – Yes

Commissioners Wynn and Mills were absent for this vote.

Motion passed unanimously.

Charles Valadez moved to adopt the Order Levying taxes as written for FY 2023/2024 and authorize filing the order with the Travis County Tax Assessor/Collector. Debra Opdahl seconded the motion. A record vote was then taken.

Matt Coffell – Yes, Charles Valadez – Yes, Debra Opdahl – Yes

Commissioners Wynn and Mills were absent for this vote.

Motion passed unanimously.

The Order Levying Taxes was then signed and notarized.

8. Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website;

Charles Valadez made a motion to authorize website posting that complies with legal requirements. The motion was seconded by Debra Opdahl. A record vote was then taken.

Matt Coffell – Yes, Charles Valadez – Yes, Debra Opdahl – Yes

Commissioners Wynn and Mills were absent for this vote.

Motion passed unanimously.

9. Approval of minutes from the 8/14/2023 Board Meeting;

Tabled. No action taken.

10. Receive report from Administrative Manager and consider taking related action, including:

- Approval of monthly bills, invoices, and checks, including processing of payroll;
- Approval of financial report; and
- Review and approve quarterly investment report

Tabled. No action taken.

11. Receive monthly Fire Chief report and consider taking appropriate action.

Tabled. No action taken.

12. Discuss agenda, time, and date for next meeting.

The next meeting will be held October 18, 2023, at 801 Bee Creek Road Briarcliff, Texas 78669 at 6:30pm.

13. Adjourn at 7:16 p.m.



Secretary
Travis County ESD #16

7. Discuss and consider taking related action on FY 2024 budget planning and tax rate.

Debra Opdahl stated that we are following the blue tax planning calendar. Debra Opdahl made a motion to hold a public hearing on the tax rate increase and meeting to adopt the FY 2024 budget on September 19, 2023. Bruce Mills seconded the motion. The motion passed unanimously.

8. Discuss agenda, time, and date for next meeting; and

The next meeting will be held September 19, 2023, at 801 Bee Creek Road Briarcliff, Texas 78669 at 6:30pm.

9. Adjourn at 7:02 p.m.



Bruce Mills/ Secretary
Travis County ESD #16