

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16**

**Minutes**

**May 21, 2024**

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 was held on **Tuesday, May 21, 2024, at 6:30 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order. Meeting called to order at 6:33 p.m. The pledge of allegiance was said.

**Board Present in Person:**

Charles Valadez – President, Debra Opdahl – Asst. Secretary/Treasurer, Becky Wynn – Treasurer, Bruce Mills- Vice President- Chris Wood- Secretary

**Also present in person:**

FC Tony Haden, Asst. Chief Tye Prange, DoA Lynnette Courtney, Bruce Goodhartz

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

None.

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None.

**Discussion/Action Items**

4. Approval of minutes from the 04/23/2024 Board Meeting.

Charles Valadez asked if there were any changes to the meeting minutes from the 04/23/2024 Board meeting. There were none. Debra Opdahl made a motion to approve the 04/23/2024 Board minutes. Becky Wynn seconded the motion. The motion passed unanimously.

The minutes were then signed.

5. Receive report from Director of Administration and consider taking related action, including:

DoA Courtney reviewed:

- a. Approval of monthly bills, invoices, and checks, including processing of payroll.
  - Medack & Oltman
- b. Approval of financial report.
- c. Review and approve quarterly investment report.
  - None

No questions were asked. Debra Opdahl made a motion to approve the monthly bills, invoices, checks including processing of payroll and the financial report for April 2024. Bruce Mills seconded the motion. The motion passed unanimously.

- d. Discuss and consider General BOD resolution adding Boad Member Debra Opdahl and Executive Assistant Sheila Prince to all bank accounts including Plains Capital.

- Tabled

6. Receive monthly Fire Chief report and consider taking appropriate action.

Chief Prange presented:

- Emergency operations, response times, call volume.

March:

- 45 Medical calls
- Training
  - 10 minute CPR at the crawfish boil
    - A "Met a survivor of a CPR save" was held at the annual crawfish boil
  - Blount Received his Associates Degree
  - Blount received the Central Texas 100 Club Firefighter of the Year
  - In house training
    - Pit Crew CPR
    - Overdose/Toxicology training

7. Review Resolution Regarding Public Participation at Open Meetings and make changes as appropriate.

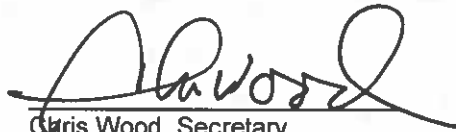
The Open Meetings resolution was discussed. Debra Opdahl made a motion to sign the Resolution Regarding Public Participation at Open Meetings with no changes. Becky Wynn second the motion. The motion passed unanimously.

The resolution was then signed and notarized.

8. Discuss agenda, time, and date for next meeting.

- The next meeting will be held Tuesday, June 25, 2024, at 801 Bee Creek Road Briarcliff, Texas 78669 at 6:30pm.

9. Meeting adjourned at 6:58 p.m.

  
Chris Wood, Secretary  
Travis County ESD #16