

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

Minutes May 21, 2024

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 8 was held on **Tuesday, May 21, 2024 at 7:00 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order at 7:01 p.m.

Board Present in Person:

Debra Opdahl – President, Charles Valadez – Asst. Secretary/Treasurer, Becky Wynn – Treasurer, Bruce Mills – Vice President, Bruce Goodhartz- Secretary

Also present in person:

FC Tony Haden, Asst. Chief Tye Prange, DoA Lynnette Courtney, Chris Wood

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

None.

3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.

None.

Discussion/Action Items

4. Approval of Minutes from the 04/23/2024 Board meeting.

Debra Opdahl asked for any changes to the minutes of the 04/23/2024 Board meeting. If there were none, then a motion to approve was needed.

Charles Valadez moved to approve minutes from the 04/23/2024 Board meeting. Bruce Goodhartz seconded the motion. The motion passed unanimously.

5. Receive report from the Director of Administration and consider taking related action, including:

DoA Courtney reviewed:

- a. Approval of monthly bills, invoices, and checks, including processing of payroll.

- Amcheck
- Aflac
- AT&T
- ACI Specialty Benefits
- Austin Fire Dispatch
- BCBS
- Bill Lewis Electric
- Carlton Law Firm
- Hartford
- Humana
- Medack & Oltman, LLP
- Lake Travis Fire Rescue

- PEC
 - TCDRS
 - Travis County Emergency Services
- b. Approval of financial report.
- Revenue
 - Property Tax
 - Sales Tax
 - Expenses
 - Cash Accounts
 - Capital Assets
- c. Review and approve quarterly investment reports.
None.

Debra Opdahl asked for a motion to approve all bills, invoices, checks, and payroll, including all expenses exceeding \$2,000.00 for the month ending April 30, 2024, and approval of the financial report ending April 30, 2024. The motion was made by Bruce Mills and seconded by Becky Wynn. The motion passed unanimously.

- d. Discuss and consider taking related action on refinancing station 801.
DoA Courtney stated that we do not have an update for the remodel project. We are continuing to work with FGMArchitects.

No action taken.

6. Discuss and consider approval of Resolution Authorizing Sale of Surplus Property for Used Boat Lift.

Chief Haden said the boat was removed from the Briarcliff Marina on 5/7/2024. The cost to uninstall, store, and reinstall the boat lift far outweighed the cost of purchasing a new lift. Chief Haden suggested that the lift be declared with surplus and sold to the Marina with the slip.

Bruce Mills made a motion to approve the Resolution Authorizing the Sale of Surplus Property for Used Boat lift. Becky Wynn seconded the motion. The motion passed unanimously.

The resolution was then signed and notarized.

7. Identify, prioritize, and consider taking action on strategic management activities, including:

- Department relations with district entities:

Chief Haden reported:

- Land Acquisition –
 - BPOA is the current owner of the land
 - A questionnaire was completed on the proposed use of the land
 - Chief Haden extended an offer to attend BPOA meeting to help answer questions and expedite the process
- Station 801 Remodel –
 - The Department received interest from three builders in the process with RFQ submittals from two separate builders
 - A selection will be made before the end of May, and we will then begin setting the construction schedule
- Dispatch ILA –
 - Carlton's office offered feedback, along with feedback from the other TCESDs
 - The agreement is currently with COA attorneys
 - AFD reported to the ESDs that the changes to the document will not be substantive and will not include financial changes from what

we already presented to the board

- Several ESDs have taken the same steps as ESD8 and are ready to sign once the final ILA is prepared
 - Village of Briarcliff –
 - Chief Haden met with Alderman Cindy Taylor last week
 - Introduced her to my role as the emergency management coordinator for the Village
 - Working with City Administrator Aaron Johnson and his staff on being added to their May 29th Council Meeting to give a State of the Department address, similar to what was presented to the Lakeway City Council
 - Travis Club –
 - The Golf Development received their permit from Travis County, and they have already had a pre-construction meeting earlier this month
 - The development is officially underway and are anticipating golf course completion Fall of 2025
 - This includes developing plans to minimize the crossing of machines on Siesta Shores by using multiple crews to limit any delays to the residents north of the site.
 - The Phase 1 work permits are at the final sign offs with the County and are expected by the end of the month
 - They have preliminarily awarded the bid for the Civil scope and are working on a safety plan that will be shared with our department
 - This will have contact information for all parties and will have a plan for any on-site emergencies
 - Siesta Shores work will begin as soon as their proposed detour road is completed.
 - They estimate the work will take about 6 months to complete and they anticipate traffic returning to the existing alignment mid-2025
 - Thomas Ranch –
 - Met several other key members of the development team at the Engine 803 push-in ceremony
 - Working on our next meeting with their team
 - Jorge Pastore Foundation Event
 - Held at J5, Crews and Chiefs were in attendance
 - EMS week
 - A proclamation was made at the Commissioners Court meeting. There were many representatives from all over Travis County in attendance.
8. Receive monthly Fire Chief report and consider taking appropriate actions.

Chief Prange gave a PowerPoint presentation which included:

- a. Emergency operations, response times, call volume.

April

- 81 Total Calls
 - 45 Medical Calls
- Call volume is up 11% from last year in April
- Response time 6.36 minutes

Significant events-

- 4/20/2024 - CPR
 - Biking event at Pace Bend Park
 - Bystander CPR, along with Off-duty AFD Captain, PFD Crews, and assistance from off duty PFD Engineer Gay started CPR
 - All of PFD, Lake Travis Units, and Starflight
 - Patient walked out of the hospital and visited crews

- 4/22/2024
 - Aircraft down- Spicewood mutual aid
 - 1 fatality

- Swearing in for 3 full time Firefighters in Spicewood was held
- Engine 803 Push In
- TIFMAS deployment in Houston

b. Training.

Chief Prange presented:

- 302 hours of training
- 10 new certifications, 2 higher level degrees
- Step up and Lead conference
- TPWD boater safety instructors
- Command of Mayday regional training
 - Montgomery and Prange teaching
- Vehicle Rescuer- TEEX
 - 2 members
- Rescue Swimmer
 - 2 members

- Upcoming training
 - Texas Fire Chief Association- Fire Chief's Academy
 - Kubin and Prange
 - Multi- Agency Wildland Drills
 - ACC summer enrollment

The Board thanked each member for their hard work and dedication to our members and the training that is provided to our community.

c. Management activities, personnel, amendments to budget FY 2023/2024, and community impact.

- Chief Haden presented:
 - Added 3 new full-time firefighters - this was Board approved in February 2024
 - Added 2 new part time firefighters
 - Will conduct a similar process as the 3 we just hired with hopes they will be full time pending budget approval
 - Dylan Wall- ACC graduate with the Captain's award
 - Kaleb Thomas- ACC graduate was the Valedictorian
 - Our process is great, and we are hiring the best applicants possible

The Board expressed their gratitude to the dedication to recruit and retain good employees.

d. Apparatus needs.

- Attended the prebuild for the Tender pumper. Estimated delivery date summer of 2026

9. Receive report from Pedernales Association of Firefighters regarding fundraising efforts, social and membership events, and unresolved issues discussed at the Chief/Association/Board (aka "CAB") Committee meeting.

None.

10. Receive monthly report from the District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related actions.

None.

11. Review Resolution Regarding Public Participation at Open Meetings and make changes as appropriate.

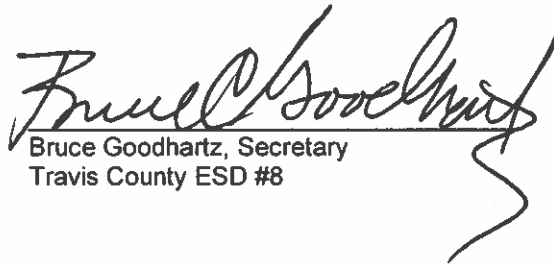
The Open Meetings resolution was discussed. Debra Opdahl made a motion to sign the Resolution Regarding Public Participation at Open Meetings with no changes. Charles Valadez second the motion. The motion passed unanimously.

The resolution was then signed and notarized.

12. Discuss agenda, time, and date for next meeting; and

- Regular Board meeting will be held on Tuesday, June 25, 2024, at 7:00pm at 801 Bee Creek Road, Briarcliff Texas 78669.

13. Meeting adjourned at 7:43pm.



Bruce Goodhart, Secretary
Travis County ESD #8