

## **TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16**

**April 30, 2025**

A meeting of the Board of Commissioners of Travis County Emergency Services District No. 16 was held on **Wednesday, April 30, 2025, at 6:00 p.m.**, at Station 801, located at 801 Bee Creek Road, Spicewood, Texas 78669, for the following purposes:

1. Call meeting to order. The meeting was called to order at 6:00 p.m. The pledge of allegiance was said.

### **Board Present in Person:**

Charles Valadez – President, Debra Opdahl – Asst. Secretary/Treasurer, Becky Wynn – Treasurer, Bruce Mills- Vice President, Chris Wood- Secretary

### **Also present in person:**

Chief Tony Haden, Asst. Chief Tye Prange, Bruce Goodhartz, FF Joel Hawkes, Battalion Chief Wade Schmitzinsky,

2. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.  
None.
3. Public Comment on Agenda items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public will speak on agenda items before the Board consideration of item. Members of the public who wish to speak on agenda items or make a public comment must complete speaker cards prior to the beginning of the Board meeting.  
None.

## **4. Discussion/Action Items**

5. Approval of the minutes from the 3/26/2025 Board Meeting.

Charles Valadez asked if there were any changes to the meeting minutes from the 3/26/2025 Board meeting. There were none. Debra Opdahl made a motion to approve the 3/26/2025 Board meeting minutes. Becky Wynn seconded the motion. The motion passed unanimously.

The minutes were then signed.

6. Receive report from Director of Administration and consider taking related action, including:

Chief Haden gave the report in Director Courtney's absence and reviewed:

- Approval of monthly bills, invoices, and checks, including processing of payroll.
  - Travis Central Appraisal
  - Carlton Law Firm
  - ESD 8 Contract
- Approval of financial report.
- Review and approve quarterly investment report.
  - Texpool General Fund

Chief Haden reported that Director Courtney met with Treasurer Wynn to discuss the financials before the meeting.

Bruce Mills made a motion to approve the monthly bills, invoices, checks including processing of payroll and the financial report, and the quarterly investment for March 2025.

Debra Opdahl seconded the motion. The motion passed unanimously.

The investment report was then signed.

7. Receive the monthly Fire Chief report and consider taking appropriate action.

Clayton Blount presented:

- a. Emergency operations, response times, call volume
  - b. Medical Calls
    - 56 Calls
  - c. Training
    - Wildland medical calls
    - Plural decompression
  - d. Strategic Planning update.
    - No update
8. Discuss and consider taking action on the annual review of investment policy and investment strategies and adopt resolution.

Chief Haden reviewed investment policy

- Industry standards
- Rules and regulations
- Investment policy approval date

The Board of Commissioners discussed policy; no changes were made.


Bruce Mills made a motion to approve the resolution reviewing the Investment policy, strategies, adopt and sign the resolution. Debra Opdahl seconded the motion. The motion passed unanimously.

The resolution was then signed and notarized.

9. Discuss the agenda, time, and date for next meeting.

- The next meeting will be held on Wednesday May 28, 2025, at 5:00 p.m. at 801 Bee Creek Road Briarcliff, Texas 78669.

10. Adjourn. The meeting adjourned at 6:15 p.m.



Chris Wood, Secretary  
Travis County ESD #16